

virtualPrince William

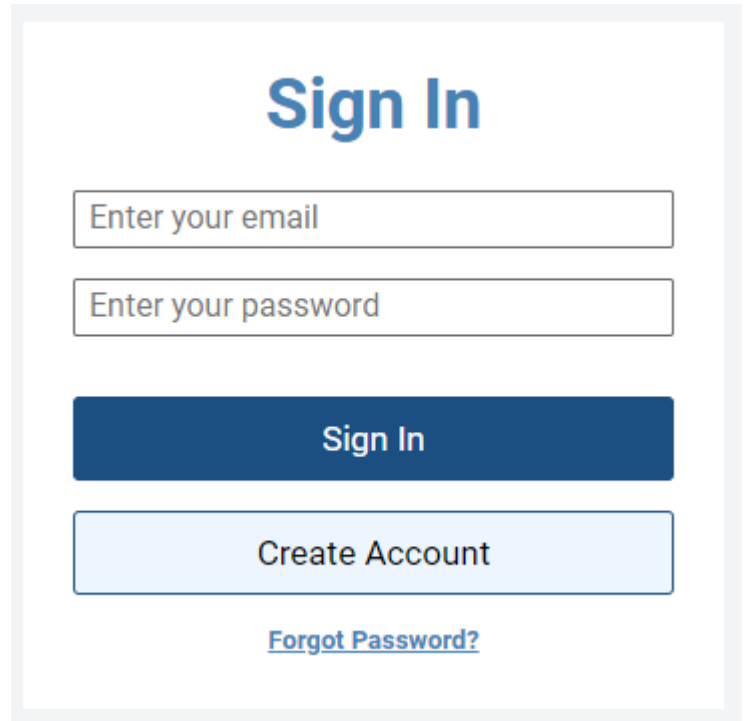
Summer Semester Registration Instructions

Step 1:

Students and/or parents will register at <https://www.studentquickpay.com/pwcs>.

Step 2:

At the login screen, the parent can log into or create their account. If an account needs to be created, visit our VPW website for instructions on how to create a StudentQuickPay account and link your student(s) to your account.

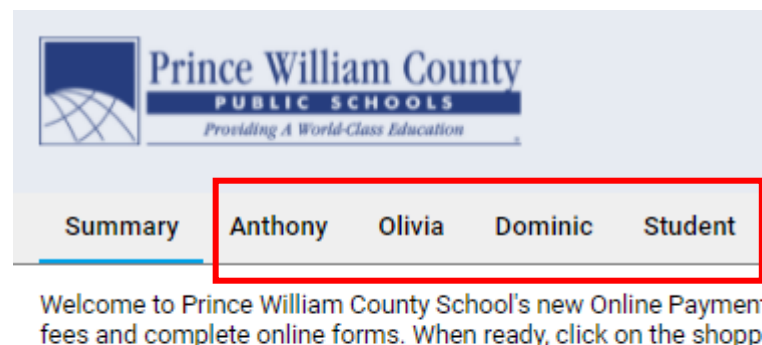


The screenshot shows a 'Sign In' page with the following elements:

- Header: **Sign In**
- Input field: Enter your email
- Input field: Enter your password
- Button: Sign In (dark blue)
- Button: Create Account (light blue)
- Link: [Forgot Password?](#)

Step 3:

Once you have logged into or created your account, you will arrive at the home screen. Across the top, you will see the name of your student(s). Select the student that you are registering for.



The screenshot shows the home screen of the Prince William County Public Schools online payment system. The header includes the logo and text: Prince William County PUBLIC SCHOOLS, Providing A World-Class Education. Below the header is a navigation bar with the following items:

Summary	Anthony	Olivia	Dominic	Student
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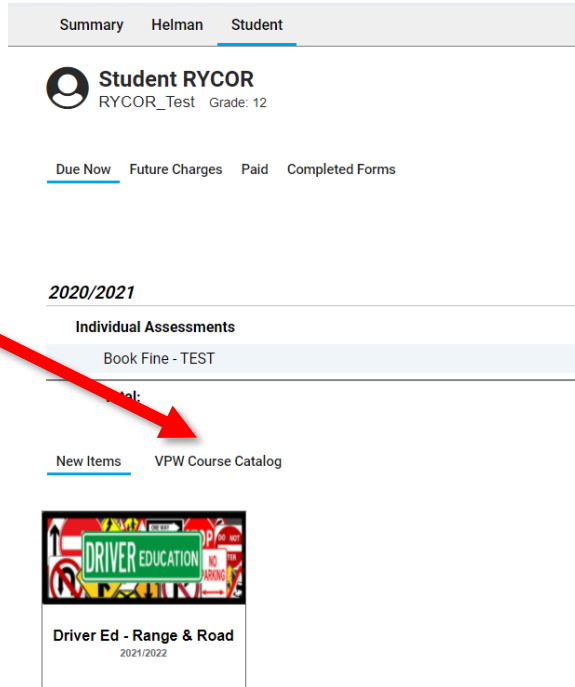
Below the navigation bar is a welcome message: Welcome to Prince William County School's new Online Payment fees and complete online forms. When ready, click on the shopp

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Summer Semester Registration Instructions

Step 4:

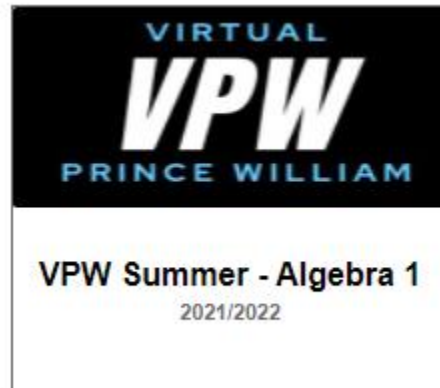
Along the bottom, select the VPW COURSE CATALOG tab.



The screenshot shows the Student RYCOR portal interface. At the top, there are tabs for Summary, Helman, and Student. Below this is the Student RYCOR header with the name RYCOR_Test and Grade: 12. A navigation menu includes Due Now, Future Charges, Paid, and Completed Forms. The 2020/2021 section shows Individual Assessments with a Book Fine - TEST entry. At the bottom, there are tabs for New Items and VPW Course Catalog, with a red arrow pointing to the VPW Course Catalog tab. Below the tabs is a course tile for Driver Ed - Range & Road for the 2021/2022 school year.

Step 5:

Select the course you would like to register for by clicking on the course tile.



Step 6:

Complete the registration form by filling out the required fields.

Student Information		
Student First Name	Student Last Name	Student ID Number
<input type="text" value="Student"/>	<input type="text" value="RYCOR"/>	<input type="text" value="RYCOR_Test"/>
Student PWCS Email	Valid Parent Email	Student Grade Level
<input type="text"/>	<input type="text"/>	--Select Grade Level Be ▾
High School of Attendance	School Counselor's Name	
--Please select base high school-- ▾	<input type="text"/>	
Course Selection		
<input type="text" value="Algebra 1"/>		

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Summer Semester Registration Instructions

Step 7 (OPTIONAL):

If your student receives any of the following services, you will check the box that applies.

If your student receives no services, you will leave this area blank.

Select any student services that you receive. Choose all that apply. If you do not receive any of the following, you will leave the boxes unchecked.

IEP 504 ELL Services

Step 8:

This statement must be read, and this box must be checked in order to proceed.

Registration Information

By checking this box, I understand that registration does not guarantee enrollment into the course and all my information is current and accurate.

Step 9:

Select ADD TO CART when all information has been completed.

Add to Cart

Step 10:

If you are looking to register for an additional course, you will need to return to the VPW COURSE CATALOG tab, click on the VPW course tile, complete the registration form once again, and select ADD TO CART.

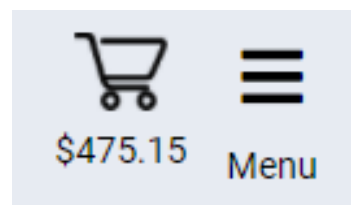
***To register for a different student, return to step 3 and select next child.**



Welcome to Prince William County School's new Online Payment fees and complete online forms. When ready, click on the shopp

Step 11:

Once your course selection(s) have been added to your cart, select the shopping cart icon in the top right to checkout.



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Summer Semester Registration Instructions

Step 12:

Complete the payment form and select **SUBMIT PAYMENT** when finished.

NOTE: Partial Payment for VPW Summer courses is not an option. Courses must be paid in full for your registration to be complete.

If your card gets declined, please first call the number on the back of your card before attempting payment again. Your card may have a daily limit or your bank may have flagged the transaction as suspicious.

Total Amount
\$470.00

Payment Options
If you are unable to make a full payment at this time, you can make a partial payment.
~~Partial Payment~~

Payment Method
 Credit Card
VISA VISA MASTERCARD

Pay by Credit Card
Cardholder Name

Credit Card Number

Expiration Date
01 (Jan) / 2022
CVD (# on back of card)

Payment Amount: \$470.00 USD

Student RYCOR
The Virtual High School @ PWCS

Additional Items In Cart

VPW Summer - Algebra 1		
Summer Course Tuition	\$470.00	\$470.00
Total:	\$470.00	\$470.00

Possible Error Messages You May Receive:

If you receive the message below, you have already added this course to your cart.

VPW Summer - Algebra 1
2021/2022

This message is serving as a notification that you have already selected this course.

If you receive this message below, this course is currently full. We ask that you visit the VPW homepage to complete a waiting list form for the course you are looking to register for. You will be contacted should I spot become available. You may visit the VPW homepage by selecting the following link: <https://virtualhs.pwcs.edu/>

VPW Summer - Algebra 1
2021/2022

This message is serving as a notification that this course is currently full. In order to be placed on the wait list, you will visit the Virtual Prince William homepage to complete the waitlist form.